



नगर नियोजन और शहरी स्थानीय निकाय विभाग  
Department of Town Planning & Urban Local Bodies  
अरुणाचल प्रदेश सरकार/Govt. of Arunachal Pradesh

अरुणाचल प्रदेश सिविलसचिवालय /Arunachal Pradesh Civil Secretariat  
ईटानगर/Itanagar

No. TP-ULB-16012/7/2021-DIR-TP-ULB-TP/ Dated Itanagar, the 28<sup>th</sup> January' 2022

**NOTIFICATION**

In exercise of the powers conferred under Section 112, 329 & 330 of the Arunachal Pradesh Municipal Corporation Act, 2019 (Act no. 8 of 2019), having approved and confirmed by Government, the Department of Town Planning and Urban Local Bodies, Government of Arunachal Pradesh, Itanagar do hereby make the following Guidelines for Itanagar Municipal Corporation:-

**1. Short Title, Application and Commencement:**

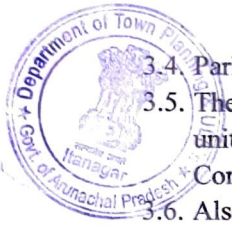
- 1.1. This Guideline shall be called the Itanagar Municipal Corporation Guidelines for obtaining Weekly Market Trading License 2022.
- 1.2. The provisions of these Regulations shall apply to the areas under the jurisdiction of the Itanagar Municipal Corporation of Arunachal Pradesh.
- 1.3. This Guideline shall come into force with effect from the date of its publication in the official Gazette of the State.

**2. Primary Requirements:**

- 2.1. Applicant must be a bonafied Arunachal Pradesh Schedule Tribe (APST).
- 2.2. Applicant must have attained the age of 18 years.
- 2.3. Land Possession Certificate/Allotment Order, along with upto date land revenue payment receipt and purposed land use should be commercial/business use.
- 2.4. Sketch Map of Weekly Market area showing the approach road, entry/exit, public parking, toilet, fire services and other amenities etc.
- 2.5. Aadhaar Card/PAN Card.
- 2.6. Passport Photo 2 nos.
- 2.7. No Objection Certificate from Deputy Commissioner/EAC/Administrative Officer, ICR.
- 2.8. No Objection Certificate from Superintendent of Police, Traffic, ICR.
- 2.9. Declaration for not holding any Govt. Job from the Magistrate (As per Sub-Rule (1) of Rule-12 of CCS (conduct) Rule, 1955).

**3. Secondary Requirements**

- 3.1. The Location/Area for weekly Market must be 100 (Hundred) meters away from the National Highway and Sector/Arterial Roads so as to facilitate traffic movement.
- 3.2. They should be at least 300 meters away from Schools and Medical Institutions.
- 3.3. Approach road for entry and exit should be minimum four (4) meters each for entry and exit respectively. In case of, both the entry and exit being same they should be at least eight (6) meters wide.



- 3.4. Parking Space should be separate for two wheelers, LMV, and commercial vehicles.
- 3.5. The Location/Area should have one parking space (2.5 x 5 meters) for every 5 vending units and may levy nominal parking fee in consultation with Itanagar Municipal Corporation.
- 3.6. Also the Licensee/owner should make sure that no parking is made in the Approach road of the market area.
- 3.7. Sketch map should be accompanied by a detailed plan layout of vending zones and their sizes.

#### 4. Sanitation/Hygiene/Safety

- 4.1. The owner/licensee against whom Trade License for Weekly Market is issued will be solely responsible for keeping the market area clean. Further, to keep the market area clean undertaking should be submitted to the concerned authority of Itanagar Municipal Corporation.
- 4.2. Annual garbage management fee to be collected from owner/licensee for garbage generated from the weekly market as notified from time to time.
- 4.3. The owner/licensee shall follow all the norms/guidelines/advisories issued by Government and Itanagar Municipal Corporation in case of epidemic/pandemic or any other disasters.
- 4.4. Furnishing the list of trade items and type of shops running in the concerned weekly market.
- 4.5. The owner/licensee shall also provide public toilets with proper water in various location of the market area and they may charge user fee in consultation with Itanagar Municipal Corporation.
- 4.6. The Licensee shall maintain sufficient quality of Fire Extinguishers/First Aid items for emergencies during the market hours and shall provide a direction map of the same in the entry of market area.
- 4.7. The Licensee should ensure that, the intended vendors should have proper vending license issued by Town Vending Committee/Itanagar Municipal Corporation or any Government body entrusted under any Law under State or Central Government.

#### 5. Fee Structure for Weekly Market

Yearly Revenue to be paid by the Licensee shall be as under:

<u>Sl. No.</u>	<u>Category</u>	<u>New License Fee (One time)</u>	<u>Renewal Fee (Annually)</u>
1	Upto 150 Vending Units	₹ 50,000.00	₹ 25,000.00
2	151 to 300 Vending Units	₹ 80,000.00	₹ 40,000.00
3	301 to 600 Vending Units	₹ 1,00,000.00	₹ 50,000.00
4	601 and above Vending Units	₹ 1,20,000.00	₹ 60,000.00

#### 6. Renewal:

- 6.1. The Licensee should renew the trading license for Weekly Market annually on or before 31<sup>st</sup> March of each year.





## 7. Powers, Offences and Penalties:

- 7.1. IMC shall reserve the right to inspect the market in any business hour without prior notice.
- 7.2. The permission is subjected to the Municipal Norms/Bye-Laws.
- 7.3. The IMC may make further arrangements for levying of penalties in case the owner/licensee is found to be in violation of Clause 3 & 4 of the Guideline.
- 7.4. The Government bodies with prior intimation to IMC shall have right to inspect the market in any business hour.

Sd/-

**(Mitali Namchoom) IAS**

**Secretary** to Govt. of Arunachal Pradesh  
Department of Town Planning & urban Local Bodies  
Itanagar

**MemoNo. TP-ULB-16012/7/2021-DIR-TP-ULB-TP/** **Dated Itanagar, the 9<sup>th</sup> Feb' 2022**

Copy to :-

1. The Secretary to His Excellency, Governor of Arunachal Pradesh, Itanagar for information please.
2. The Secretary to the Hon'ble Chief Minister, Arunachal Pradesh, Itanagar for information please.
3. P.S to the Hon'ble Minister, Town Planning & Urban Local Bodies, Arunachal Pradesh for information please.
4. The Under Secretary to the Chief Secretary, Govt. of Arunachal Pradesh, Itanagar for information please.
5. The Commissioner (PWD) / (RWD) / (PHE & WS)/ (Power)/ (WRD), Govt. of Arunachal Pradesh for information please.
6. The Chairman State Pollution Control Board, Naharlagun for information please.
7. The Chief Engineer, UD & Housing, Govt. of Arunachal Pradesh, Itanagar for information.
8. The Director Town Planning & ULBs, Govt. of Arunachal Pradesh for information please.
9. The Commissioner, Itanagar Municipal Corporation, Itanagar for information and strict implementation please.
10. All the Deputy Commissioner-cum-Chairman DUDA for information.
11. The Director, Printing, Govt. of Arunachal Pradesh, Naharlagun with request to publish the same in Extra Ordinary Arunachal Pradesh Gazette Notification immediately and send 20 (twenty) copies of the notification to the Director, Town Planning & ULB's, Itanagar please.
12. The SIO, NIC, Govt. of Arunachal Pradesh, Civil Secretariat, Block-3 for information and requested to upload the notification at the Department website [www.arunachaltp.nic.in](http://www.arunachaltp.nic.in)
13. Guard file/office copy.

**(Onam Lego) APCS**

**Joint Secretary** to Government of Arunachal Pradesh  
Department of Town Planning & Urban Local Bodies  
Itanagar