

No. 12(2) FCD/2010
Ministry of Finance
Department of Expenditure
Finance Commission Division

.....
11th Block, 5th Floor,
CGO Complex, Lodi Road,
New Delhi- 110003.
Dated 23rd September, 2010

To
The Chief Secretary,
Government of
(*All State Governments*)

Subject: Implementation of recommendation of Thirteenth Finance Commission- Issue of guidelines- utilization of grant recommended by the Thirteenth Finance Commission (FC-XIII) for Rural and Urban Local Bodies (Local Bodies grant).

Madam,

The recommendation of Thirteenth Finance Commission for the award period 2010-15 include, inter-alia, release of grant-in-aid to State Governments for Rural and Urban Local Bodies. The first tranche of the grant has been released on the 14th July, 2010 as provided for in the report of the Thirteenth Finance Commission. This was released pending issue of guidelines on the above grant and State Government were advised to utilise the first instalment for the year 2010-11 in conformity with the recommendations of the Commission contained in paras 10.141 to 10.167 of the report of FC XIII (Vol. I).

I am enclosing herewith a copy of the guidelines for release and utilization of Grant recommended by the Thirteenth Finance Commission (FC-XIII) for Rural and Urban Local Bodies (Local Bodies grant) for information. Guidelines are available on this Ministry's website: <http://www.finmin.nic.in/TFC/guidelines.asp>

Yours faithfully,

Encl.: as above

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Copy with a copy of the guidelines to:-
Principal Secretary (Finance), Government of
(*All State Governments*)

Guidelines for Release and Utilization of Grant recommended by the Thirteenth Finance Commission (FC-XIII) for Rural and Urban Local Bodies (Local Bodies Grant)

1 Introduction

1.1 The Thirteenth Finance Commission (FC-XIII) was required to recommend measures needed to augment the Consolidated Funds of the States to supplement the resources of the Panchayats and Municipalities.

1.2 FC-XIII has recommended grant-in-aid to local bodies as a percentage of the previous year's divisible pool of taxes (over and above the share of the states), after converting this share to grant-in-aid under article 275 of the Constitution of India.

1.3 The grant has been recommended for both General Areas and Special Areas. Special Areas¹ are those covered by V and VI Schedules and the areas exempted from the purview of Parts IX and IXA, of the Constitution. (Para 10.148 of FC-XIII's report)

1.4 The grant to General Areas and Special Areas has two components - a basic grant component and a performance based component. Thus, there are four sub-categories of the grant:

- (i) General Basic Grant
- (ii) General Performance Grant
- (iii) Special Areas Basic Grant
- (iv) Special Areas Performance Grant

2. Amounts of Grant

2.1 General Basic Grant: This grant, equivalent to 1.5 per cent of the previous year's divisible pool, is available to all states during FC-XIII's award period, 2010-15, subject to conditions in para 6.3 of these guidelines. States may allocate a portion of their share of the general basic grant to special areas, where Parts IX and IX-A of the Constitution do not apply, in proportion to the population of these areas, and this will be in addition to the special area basic grant (Para 10.170).

2.2 General Performance Grant: This grant is available for a period of four years from 2011-12, at the rate of 0.50 per cent of the previous year's divisible pool for 2010-11, and 1 per cent thereafter, up to 2014-15, of the corresponding previous year's divisible pool, to states that meet conditions enumerated in paras 6.4.1 to 6.4.11, below. States may allocate a portion of their share of the general performance grant to special areas, where Parts IX and IX-A of the Constitution do not apply, in proportion to the population of these areas, and this will be in addition to the special area performance grant (Para 10.170).

2.3 Special Area Basic Grant: This grant, amounting to Rs. 798 crore, has been allocated based on the basis of Rs.20 per capita per year for the duration of FC-XIII's award period, 2010-15.

¹ Special Areas are listed in Table 10.3, Vol.1 of FC-XIII Report.

2.4 **Special Area Performance Grant:** This grant, amounting to Rs. 559 crore, calculated on the basis of Rs.10 per capita for 2011-12 and Rs.20 per capita thereafter, is available to those States that meet the conditions enumerated in paras 6.5.1 below.

2.5 FC-XIII has carved out the Special Area Grant and the Special Area Performance grant out of the General Area Basic Grant. Therefore, these three grants together constitute 1.5% of the divisible pool. The year-wise distribution is summarized in the following table:

Types of Grants	2009-10	Year (Rs.crore)					
		2010-11	2011-12	2012-13	2013-14	2014-15	2010-15
1. Percentage share of the previous years' divisible pool to be released to all states as grant under Article 275 of the Constitution – General Basic Grant and Total Special Area Grant		1.5%	1.5%	1.5%	1.5%	1.5%	-
2. General Performance Grant		-	0.5%	1.0%	1.0%	1.0%	-
3. Aggregate Grant to Local Bodies[1+2]		1.5%	2.0%	2.5%	2.5%	2.5%	-
4. Total Special Area Grant [5+6]		160	239	319	319	319	1357
5.Special Area Basic Grant		160	160	160	160	160	798
6.Special Area Performance Grant		-	80	160	160	160	559
7.Divisible Pool estimated by FC-XIII	545463	636183	746179	880156	1038188	1224595	3846170
8.Estimated General Basic Grant[(7)x1.5%-(4)]		8022	9303	10873	12883	15253	56335
9.General Performance Grant [(7)x(2)]		0	3181	7462	8802	10382	29826
10.Total General Grant [(8)+(9)]		8022	12484	18335	21685	25635	86161
11.Total Grant to Local Bodies [(4)+(11)]		8182	12724	18654	22004	25955	87519

Source: Table 10.4, Report of FC-XIII, Vol.1. Some totals rounded off.

2.6 The above figures of grants are based on the divisible pool of taxes estimated by FC-XIII for its award period. The actual releases may vary depending upon tax collections.

3 Inter-State and Year-wise Distribution

3.1 The annual share of each State for the general basic grant and general performance grant for PRIs and ULBs are reproduced in **Annex-I**.

3.2 The year-wise share of each State in respect of special area basic grant and special area performance grant is reproduced in **Annex- II**.

3.3 Allocations among various Panchayati Raj Institutions and among Urban Local Bodies within the State will be made by the respective States. Based on the share of rural and urban population in 2001 census (73.18% and 26.82% respectively) the general basic grant and general performance grant is divided between PRIs and ULBs.

3.4 As regards special area grants, states will make allocations in proportion to the population of these areas without distinguishing between urban and rural areas (paras 10.148 and 10.150).

4. Features of the Local Bodies Grant

4.1. Grants for PRIs, ULBs and Special Areas are untied to expenditure conditions. (para 10.172).

4.2 Funds must be transferred within the stipulated number of days i.e. five_days of receipt from the Central Govt. in case of states with easily accessible banking infrastructure and ten days in case of states with inaccessible banking infrastructure. Any delay will require the State Govt. to release the instalment with interest, at the Bank rate of RBI, for the number of days of delay. This would be applicable from the second instalment of 2010-11 onwards.

4.3 Conditions for release of General Performance Grant and Special Area Performance Grant must be met by the end of a fiscal year (31 March) for a State to be eligible to draw down its performance grant for the succeeding fiscal year. Compliance with conditions also needs to be maintained during the award period for continued eligibility for performance grants. Non-compliance with any one condition at any time during the award period will render a State ineligible for the performance grant until it again becomes compliant with all conditions.

5. Mode of Release

5.1 All local body grants will be released in two tranches, in July and January every fiscal year.

5.2 The grant amount for local bodies for a particular year will be computed on the anticipated quantum of the divisible pool of taxes for the previous year. Once the actuals of the previous year become available, adjustments would be made in the second tranche of the relevant current year (para 10.144).

6. Conditions for Release of Grants

6.1 Panchayats as defined in the Constitution can exist only when they are constituted as per the provisions of articles 243 B and 243 C. Hence States covered under Part IX of the Constitution, where elections to Panchayats have not been held, will not be eligible for this grant for the period during which there are no elected Panchayats. Similar condition will apply in case of ULBs as per the provisions of articles 243Q and 243R of the Constitution.

6.2 Release of any instalment will be subject to a utilization certificate for the previous instalment drawn.

Drawal of General Basic Grant and Special Area Basic grants

6.3 During the years 2010-11 to 2014-15, states will be eligible to draw down their shares of the General Basic grant and Special Area Basic grant, as per shares in Annex I and II respectively, in two installments, as above, subject to complying with conditions in paras 6.1 and 6.2 above and also following conditions:-

- (i) First installment of 2010-11 will be released unconditionally;
- (ii) For the second installment of 2010-11 onward, states need to send a utilization certificate (UC) for the previous installment drawn to Ministry of Finance. The UC for the PRI portion of the grant will need to be endorsed to Ministry of Panchayati Raj, and that for the ULB portion to Ministry of Urban Development; and
- (iii) The UC will provide details of distribution and release of the relevant installments to PRIs and ULBs as per formats at **Annex IV** and **V** respectively. For Special Areas States may use Annex IV or V depending upon whether the agencies are Panchayats or ULBs. Both formats may be used if required.

Drawal of General Performance Grant for PRIs and ULBs

6.4.1 For the years 2011-2012, 2012-13, 2013-14 and 2014-15, a State Government will be eligible to draw down its share of the general performance grant for PRIs and ULBs, shown in **Annex I**, if it complies with conditions in paragraphs 6.1, 6.2 and 6.4.2 to 6.4.8 of these guidelines. In respect of the grant component for ULBs, conditions in paragraphs 6.4.9 to 6.4.11 will also need to be complied with.

6.4.2 (a) The State Government must put in place a supplement to the budget documents separately for PRIs and ULBs, furnishing details (other than those relating to Finance Accounts) as under:

- (i) the details of plan and non-plan wise classification of transfers separately for all tiers of PRIs and for all categories of ULBs, from major head to object head, which have been depicted in the main budget under the minor heads 196, 197 and 198; and 191, 192 and 193 respectively (para 10.110);
- (ii) details of funds transferred directly to the local bodies outside the State Government's budget; and
- (iii) details of spatial distribution of transfers at least upto district level.

(b) States must adopt an accounting system for maintenance of accounts by PRIs and a codification pattern consistent with the Model Accounting System for Panchayats.

(c) States will allot specific codes to each Zila Parishad, block panchayat and gram panchayat. An eight digit data base format prescribed by the Comptroller and Auditor General of India (C&AG) for local should be adopted for compilation. Arrangements are to be put into place for consolidation of accounts at the national level.

(d) States should implement in all ULBs an accounting framework consistent with accounting format and codification pattern suggested in the National Municipal Accounts Manual.

(e) States will compile the eight data base formats prescribed by C&AG for panchayats.

6.4.3 To demonstrate compliance with conditions in para 6.4.2(a)(b)(c)(d) and (e) above, State Government will submit (i) the relevant supplement to the budget documents; and (ii) certify that the accounting systems as recommended have been introduced in all rural and urban local bodies (para 10.161(i)).

6.4.4 The State Government must put in place an **audit system** for all tiers of PRIs and for all categories of ULBS. C&AG must be asked for Technical Guidance and Supervision (TG&S) over the audit of all the rural local bodies in a state at every tier and his Annual Technical Inspection Report as well as the Annual Report of the Director of Local Fund Audit must be placed before the state legislature. Certification from the C&AG will demonstrate compliance with this condition [(para 10.161(ii))].

6.4.5 (i) The State Government must put in place a system of independent local body **ombudsmen** who will look into complaints of corruption and mal-administration against the functionaries of local bodies, both elected members and officials, and recommend suitable action. All elected functionaries and officials in all Zila Parishads and in all municipal corporations and municipalities at least should come under the purview of ombudsman. The passage of relevant legislation and its notification will demonstrate compliance with this condition.

(ii) In the event that all or a class of the functionaries mentioned above fall under the jurisdiction of the Lok Ayukta of the state, it will be upto the State to decide whether to continue with these arrangements or to shift the functionaries to the jurisdiction of the Ombudsman. Self-certification by State Governments will demonstrate compliance with this condition.

6.4.6 The State Governments must put in place a system of **transfer of funds** as in para 4.2 above. Self-certification by the State Governments, with a description of the arrangements in place, will demonstrate compliance with this condition.

6.4.7 The State Governments must prescribe through an Act the qualifications of persons eligible for appointment as members of the State Finance Commissions (SFCs) consistent with Article 243 I (2) of the Constitution. The passage of relevant legislation and its notification will demonstrate compliance with this condition.

6.4.8 All local bodies must be fully enabled to levy **property tax** (including tax for all types of residential and commercial properties) and any hindrance in this regard must be removed. Self certification by the State Government will demonstrate compliance with this condition.

6.4.9 (i) State Governments must put in place a state level **Property Tax Board**, which will assist all Municipalities and Municipal Corporations in the state to put in place an independent and transparent procedure for assessing property tax.

(ii) The Board (a) shall, or cause to, enumerate all properties within the jurisdiction of the municipalities and corporations; (b) shall review the present Property tax system and make suggestions for a suitable basis for assessment and valuation of properties; and (c) shall make recommendations on modalities for periodic revisions. The findings, suggestions and recommendations of the board will be communicated to the respective urban local bodies for necessary action. The exact model to be adopted is left to the respective State.

(iii) The board should be staffed and equipped in such a manner as to be able to make recommendations relating to at least 25 per cent of the aggregate number of estimated properties

across all municipal corporations and municipalities in the state by 31 March 2015. The board should prepare a work plan indicating how it proposes to achieve this coverage target and the human and financial resources it proposes to deploy. Passage of the relevant legislation or issue of the necessary executive instructions by the State Government for creation of the Property Tax Board, as well as publication of the work plan by the Board in the State Government gazette, will demonstrate compliance with this condition.

6.4.10 Service Delivery Benchmarks:

(i) State Governments must gradually put in place standards for delivery of all essential services provided by local bodies. For a start, State Governments must notify or cause all the Municipal Corporations and Municipalities to notify by the end of a fiscal year (31 March) the service standards for four service sectors: water supply, sewerage, storm water drainage, and solid waste management proposed to be achieved by them by the end of the succeeding fiscal year. This could be in the form of a declaration of a minimum level of service for the indicators mentioned against each of these four service sectors in the 'Handbook on Service level Benchmarks' published by the Ministry of Urban Development.

(ii) For example, a State Government may notify before 31 March 2011 that by 31 March 2012, all Municipalities and Municipal Corporations in the State will provide a specified minimum level of service for each of the indicators for the four service sectors of water supply, sewerage, storm water drainage and solid waste management. These levels may be different for different Municipalities. The fact of publication of a notification in the State Government gazette in this regard will demonstrate compliance with this condition.

6.4.11. All Municipal Corporations with a population of more than 1 million (2001 census) must put in place a **fire hazard response and mitigation plan** for their respective jurisdictions. Publication of these plans in the respective State Government Gazettes will demonstrate compliance with this condition.

Drawal of Special Area Performance Grant

6.5.1 For the years 2011-2012, 2012-13, 2013-14 and 2014-15, a State Government will be eligible to draw down its share of the Special Area performance grant, shown in **Annex II**, if it complies with the following conditions:

(i) It indicates in a supplement to its budget documents the details indicated in para 6.4.2 above, specifying the agencies which will receive the special area basic and performance grant and the conditions under which it is given, including the procedure for auditing these expenditures. If these agencies are Panchayats, then the conditions mentioned in paragraphs 6.4.2 to 6.4.5 and 6.4.8 above must be satisfied. Compliance will be demonstrated as mentioned in the respective paragraphs.

(ii) If these agencies are not Panchayats, they must maintain accounts consistent with the instructions in force. These accounts should be up-to-date, duly audited by the C&AG, and the audit reports tabled, wherever so mandated. Compliance will be demonstrated by a certificate from the C&AG to this effect.

(iii) At least the district level elected functionaries and officials of these agencies must be brought under the ombudsman mentioned in para 6.4.5 above. The passage of relevant legislation and its notification will demonstrate compliance with this condition.

(iv) The stipulation in para 6.2 above regarding transfer of funds within the stipulated time is also required to be satisfied. Self-certification by the State Government, with a description of the arrangements in place, will demonstrate compliance with this condition.

6.6 State Governments will need to provide information, along with requisite certificates/documents on compliance with conditions for drawal of Performance based grant, as per **Annex-VI**, prior to the release of each tranche of the General Performance Grant and Special Area performance Grant.

7. Distribution of Performance grant in the event of non –compliance with conditions.

General Performance grant:

7.1 From the year 2011-12 onwards where a State meets the conditions specified in paras 6.4.1 to 6.4.11 above of these guidelines, it will be eligible to receive the performance grant as per its allocated share. However, where a State is unable to meet these conditions by 31 March of a particular fiscal year, it will forfeit its entitlement to the performance grant, and its entitlement will be restricted to the basic grant, subject to its submitting UCs.

7.2 The forfeited performance grant for the State will be divided into PRI and ULB components in the prescribed proportions of its allocation. In case more than one State is not eligible to draw their performance grants, the PRI and the ULB components of the general performance grant forfeited will be aggregated separately for PRIs and ULBs across all such non-performing states. The total amount of PRI and ULB performance grants forfeited for that particular year will then be distributed as under:

- (i) Fifty percent of the aggregated PRI amount so forfeited will be divided amongst all the states (both performing and non-performing) and fifty percent of the ULB amount forfeited will be distributed according to the PRI and ULB shares indicated in **Annex- III**.
- (ii) The remaining 50 per cent of the aggregate forfeited PRI performance grant and the aggregate forfeited ULB performance grant will be distributed only amongst the States that have complied with the stipulated conditions in paras 6.4.1 to 6.4.8 for PRIs and paras 6.4.1 to 6.4.11 above, in the ratio of their entitlements as specified above in **Annex III**.
- (iii) If no state is eligible, this amount shall not be disbursed.

Special Area Performance Grant

7.3 From the year 2011-12, the States concerned will be eligible to draw their respective share of the special areas basic grant and the special areas performance grant if they meet the conditions stipulated in paras 6.3 and 6.5.1 above respectively.

7.4 In case a State does not meet these conditions, its share of the special area performance grant will be forfeited and its entitlement will be restricted to only the special area basic grant as indicated in Annex II, subject to its submitting UCs for previous installments. In case more than

one State is not eligible to draw the performance grant in any year, the special area performance grant so forfeited will be aggregated across all non-performing states. The total amount forfeited will then be distributed as detailed in para 7.2 above, as per shares indicated in Annex-III.

7.5 Each State Finance Secretary would be required to provide a certificate within ten days, in the formats at Annex IV and V, of the release of each installment by Government of India, under his signature certifying the dates and amounts of local grant received by the State from the Government of India, and the dates and amounts of release of grant to the PRIs and ULBs. These certificates will be sent to the addressees mentioned in para 6.3 (ii) above.

8. Budget Provision

8.1 Ministry of Finance (Department of Expenditure) will make budget provision in Demand no.35 and release grants to eligible States.

9. Monitoring Agencies

9.1 Every State shall constitute a High Level Monitoring Committee (HLMC) headed by the Chief Secretary to the State Government and will include Finance Secretary and Secretaries of the concerned Departments as members. HLMC shall be responsible for ensuring adherence to the specific conditions in respect of each category of grant, wherever applicable.

9.2 Minutes of HLMC meetings shall be provided to the Department of Expenditure (Finance Commission Division), Ministry of Finance, Ministry of Panchayati Raj, and Ministry of Urban Development, Government of India for information.

9.3 At the Union level, separate Committees for Panchayati Raj Institutions (PRIs) and Urban Local Bodies (ULBs) will be constituted to monitor the release of basic grants to PRIs, ULBs and Special Areas. The Committee on PRI will be chaired by Secretary, Ministry of Panchayati Raj with the Joint Secretary (FCD), Department of Expenditure and Financial Adviser (Panchayati Raj) as members and Jt. Secretary (Panchayati Raj) as member secretary. The Committee on ULB will be headed by Secretary, Ministry of Urban Development with Joint Secretary (FCD), Department of Expenditure, Financial Adviser, MoUD as members and Joint Secretary (Local Self Government), MoUD as member secretary. These committees shall meet at least twice in a year. Performance grants will be released after consultation with Committees.

10. Audit by the Controller and Auditor General:

The Comptroller and Auditor General of India would audit the release and transfer of the grant-in-aid.

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Dated 23-09-2010

The annual share of each State of General Basic Grant and General Performance Grant For PRIs and ULBs during 2010-15

Sl.no	State	General Basic Grant & Performance Grant (%)		
		Panchayati Raj Institutions	Urban Local Bodies	Total
	1	2	3	4
1	Andhra Pradesh	6.066	2.227	8.293
2	Arunachal Pradesh	0.318	0.037	0.355
3	Assam	1.831	0.294	2.125
4	Bihar	5.750	0.845	6.595
5	Chhattisgarh	1.939	0.484	2.423
6	Goa	0.105	0.095	0.200
7	Gujarat	2.708	1.511	4.219
8	Haryana	1.261	0.505	1.766
9	Himachal Pradesh	0.646	0.096	0.742
10	Jammu & Kashmir	1.066	0.237	1.303
11	Jharkhand	1.760	0.494	2.254
12	Karnataka	5.228	2.312	7.540
13	Kerala	2.263	0.843	3.106
14	Madhya Pradesh	4.775	1.734	6.509
15	Maharashtra	6.382	3.688	10.070
16	Manipur	0.254	0.095	0.349
17	Meghalaya	0.363	0.093	0.456
18	Mizoram	0.234	0.109	0.343
19	Nagaland	0.354	0.089	0.443
20	Orissa	3.007	0.576	3.583
21	Punjab	1.306	0.729	2.035
22	Rajasthan	4.571	1.386	5.957
23	Sikkim	0.214	0.003	0.217
24	Tamil Nadu	3.579	2.753	6.332
25	Tripura	0.340	0.065	0.405
26	Uttar Pradesh	11.360	3.427	14.787
27	Uttarakhand	0.686	0.221	0.907
28	West Bengal	4.810	1.875	6.685
	Total	73.176	26.823	100.00

Source: Annex 10.15a & Annex 10.15b in Vol.II. of FC-XIII's report.

Annex-II

State-Wise Special Area Basic Grant and Special Area Performance Grant 2010-15(Rs. Crore)

Sl.no	State	Special Areas Basic Grant					Special Areas Performance Grant				
		2010-11	2011-12	2012-13	2013-14	2014-15	2010-11	2011-12	2012-13	2013-14	2014-15
	1	2	3	4	5	6	7	8	9	10	11
1	Andhra Pradesh	5.9	5.9	5.9	5.9	5.9	0.0	2.9	5.9	5.9	5.9
2	Assam	7.3	7.3	7.3	7.3	7.3	0.0	3.6	7.3	7.3	7.3
3	Chhattisgarh	21.1	21.1	21.1	21.1	21.1	0.0	10.5	21.1	21.1	21.1
4	Gujarat	14.4	14.4	14.4	14.4	14.4	0.0	7.2	14.4	14.4	14.4
5	Himachal Pradesh	0.3	0.3	0.3	0.3	0.3	0.0	0.1	0.3	0.3	0.3
6	Jharkhand	35.0	35.0	35.0	35.0	35.0	0.0	17.5	35.0	35.0	35.0
7	Madhya Pradesh	26.5	26.5	26.5	26.5	26.5	0.0	13.3	26.5	26.5	26.5
8	Maharashtra	7.9	7.9	7.9	7.9	7.9	0.0	3.9	7.9	7.9	7.9
9	Manipur	1.8	1.8	1.8	1.8	1.8	0.0	0.9	1.8	1.8	1.8
10	Meghalaya	4.6	4.6	4.6	4.6	4.6	0.0	2.3	4.6	4.6	4.6
11	Mizoram	1.8	1.8	1.8	1.8	1.8	0.0	0.9	1.8	1.8	1.8
12	Nagaland	4.0	4.0	4.0	4.0	4.0	0.0	2.0	4.0	4.0	4.0
13	Orissa	21.6	21.6	21.6	21.6	21.6	0.0	10.8	21.6	21.6	21.6
14	Rajasthan	3.6	3.6	3.6	3.6	3.6	0.0	1.8	3.6	3.6	3.6
15	Tripura	2.4	2.4	2.4	2.4	2.4	0.0	1.2	2.4	2.4	2.4
16	West Bengal	1.6	1.6	1.6	1.6	1.6	0.0	0.8	1.6	1.6	1.6
	Total	159.7	159.7	159.7	159.7	159.7	0.0	79.7	159.7	159.7	159.7

Source: Annex 10.15c & Annex 10.15d in Vol.II of FC-XIII's report.

State wise share of Local Bodies & Special Areas

Sl.no.	State	(%)		
		Panchayati Raj Institutions	Urban Local Bodies	Special Area
1	Andhra Pradesh	8.29	8.30	3.67
2	Arunachal Pradesh	0.43	0.14	-
3	Assam	2.50	1.10	4.56
4	Bihar	7.86	3.15	-
5	Chhattisgarh	2.65	1.81	13.21
6	Goa	0.14	0.35	-
7	Gujarat	3.70	5.63	9.03
8	Haryana	1.72	1.88	-
9	Himachal Pradesh	0.88	0.36	0.17
10	Jammu & Kashmir	1.46	0.88	-
11	Jharkhand	2.41	1.84	21.92
12	Karnataka	7.14	8.62	-
13	Kerala	3.09	3.14	-
14	Madhya Pradesh	6.52	6.47	16.60
15	Maharashtra	8.72	13.75	4.93
16	Manipur	0.35	0.35	1.10
17	Meghalaya	0.50	0.35	2.88
18	Mizoram	0.32	0.41	1.11
19	Nagaland	0.48	0.33	2.49
20	Orissa	4.11	2.15	13.53
21	Punjab	1.78	2.72	-
22	Rajasthan	6.25	5.17	2.28
23	Sikkim	0.29	0.01	1.52
24	Tamil Nadu	4.89	10.26	-
25	Tripura	0.47	0.24	0.99
26	Uttar Pradesh	15.52	12.78	-
27	Uttarakhand	0.94	0.82	-
28	West Bengal	6.57	6.99	-
	Total	100.0	100.0	100.0

Source: Annex 10.12, Annex 10.13 and Annex 10.6, Vol.2 of FC-XIII report.

CONSOLIDATED INFORMATION ON ALLOCATION AND RELEASE OF THE LOCAL BODIES GRANT RECOMMENDED BY THIRTEENTH FINANCE COMMISSION FOR PRIs FOR THE 1st /2nd INSTALMENT FOR YEAR 20....AND FOR CUMULATIVE INSTALMENTS RELEASED

Part-A - General Information

1. Whether elections to PRIs have been held ? (Yes/No)
2. Devolution of functions/powers, functionaries/personnel and resources/funds to PRIs as envisaged in Schedule XI of the Constitution:

Sl.no.	Matters transferred with:	Information as at end of the last financial year.
1.	Functions/powers	List (may be attached on separate sheet)
2.	Functionaries/personnel	Number
3.	Resources/funds	Amount (Rs.Lakh)

Part-B – Detailed break up of Allocation/Releases (Rs. Lakh)

Sl.no.		1 st /2 nd instalment of year 20.... *				Cumulative 2010-15	
		Basic Grant	Performance Grant	Total	Date	Basic Grant	Performance Grant
1.	Local Bodies Grant received from the Centre						
2.	Grant released to local bodies						
3.	Grant released as percentage of grant received from Central Govt.						

* Please out strike whichever not applicable

3. Certified that the Local Bodies Grants have been electronically transferred to the elected local bodies within 5 days of receipt of grant from the Central Govt./ within 10 days of receipt of grant from the Central Govt. through alternative channels where easily accessible banking infrastructure is not available.

FINANCE SECRETARY, GOVERNMENT OF _____

CONSOLIDATED INFORMATION ON ALLOCATION AND RELEASE OF THE LOCAL BODIES GRANT RECOMMENDED BY THIRTEENTH FINANCE COMMISSION FOR ULBs FOR THE 1st /2nd INSTALMENT FOR YEAR 20....AND FOR CUMULATIVE INSTALMENTS RELEASED

Part-A: - General Information

- Whether elections to ULBs have been held (Yes/No)
- Devolution of functions/powers, functionaries/personnel and resources/funds to local bodies as envisaged in Schedule XII of the Constitution:

Sl.no.	Matters transferred with:	Information as at end of the last Financial year.
1.	Functions/powers	List (may be attached on separate sheet)
2.	Functionaries/personnel	Number
3.	Resources/funds	Amount (Rs.Lakh)

Part-B: – Detailed break up of Allocation/Releases (Rs. Lakh)

Sl. no.		1st /2nd instalment of year 20.... *				Cumulative 2010-15		
		Basic Grant	Performance Grant	Total	Date	Basic Grant	Performance Grant	Total
1.	Local Bodies Grants received from the Centre							
2.	Grants released to local bodies							
3.	Grants released as percentage of grant received from Central Govt.							

* Please out strike whichever not applicable

Part-C: Break-up of grant spent by Local Bodies Grants (Rs. Lakh)

Sl.no	Particulars	Last instalment		Cumulative	
		Amount	% of Total	Amount	% of Total
1	Water Supply				
2	Sanitation				
3	Solid Waste Management				
4	Drainage				
5	E-governance				
6	Transportation				
7	Salary and wages				
8	Strengthening fire services				
9.	Strengthening local fund audit department				
10	Others				
	Total				

- Certified that the Local Body Grants have been electronically transferred to the elected local bodies within 5 days, from the date of release of grants by the Central Govt. / within 10 days through alternative channels where easily accessible banking channels are not available.

FINANCE SECRETARY, GOVERNMENT OF _____

INFORMATION REGARDING COMPLIANCE OF CONDITIONS FOR DRAWAL OF PERFORMANCE BASED GRANT FOR LOCAL BODIES UNDER THE THIRTEENTH FINANCE COMMISSION (2011-12 TO 2014-15) - AS ON 31 MARCH _____

Conditions	Corresponding paras in guidelines	Status of Compliance (Documents/ Certificates to be enclosed wherever required in support of the compliance)
1.General Conditions	Paras 6.1 and 6.2	
2. Finance, Accounts and Budget.	Paras 6.4.2 & 6.4.3	
3.Audit of PRIs/ULB	Para 6.4.4	
4. Ombudsman	Para 6.4.5	
5. Electronic Transfer of Funds within 5 days.	Para 6.4.6	
6. SFCs	Para 6.4.7	
7.Levy of Property Tax	Para 6.4.8	
8.Property Tax Board	Para 6.4.9	
9.Service Delivery Benchmarks	Para 6.4.10	
10. Disaster Management	Para 6.4.11	

Note: In the case of Special Area Performance Grant, the concerned States will provide information in respect of the conditions applicable to them as per Para 6.5.1 of the guidelines.

FINANCE SECRETARY, GOVERNMENT OF _____
